

Minutes of the Combined Meeting of NAHMA's Certification Review Board
and Education & Training Committees
NAHMA Fall Meeting, Washington, D.C.
Wednesday, October 26, 2022

Present: Cindy Lamb, Chair of CRB
Eileen Wirth, Vice Chair of CRB
Anne Sackrison, Vice Chair of E&T
Brenda Moser, NAHMA Director of Membership & Meetings
Leslie O'Donnell, NAHMA E&T and CRB Staff Liaison
Absent: Heather Wezensky, Chair of E&T

The meeting was called to order at 10:30am by CRB Chair, Cindy Lamb.

A motion to approve the March 9, 2022 minutes was made by Gianna Solari and seconded by Angie Waller. The motion carried.

Old Business:

- A. Credential Statistics/Updates: Brenda introduced Leslie O'Donnell. Brenda shared the course updates between March and October 2022. NAHMA is undergoing a database transition. They are currently working out of two databases. Once the transition is complete, the new system will have lots of bells and whistles. Brenda asked committee members for feedback on the course reporting and what data is important to them. Brenda will send a sample draft report through email and request comments.
- B. BCD Update: Brenda reported that the technical writer's work is almost complete with the updated course materials. There is just one chapter left. Brenda is working with Heather on the subcommittee. The goal is to complete the project by the end of 2022.

New Business:

- A. NAHMA Fair Housing Renewals: Brenda led a discussion on NAHMA fair housing credentials. There are currently no requirements for continuing education or a renewal fee. Committee members discussed a proposed change in the credential requirements.

E&T Committee Members: A motion was made by Eileen Wirth to require 2 hours of continuing education annually for fair housing certification holders, effective January 1, 2024. The motion was seconded by Sonja Horn. The motion carried.

CRB Committee Members: A motion was made by Gianna Solari to require 2 hours of continuing education annually for fair housing certification holders, effective January 1, 2024. The motion was seconded by Gwen Volk. The motion carried.

Brenda reported that a letter will go out to fair housing certificate holders, letting them know of this new requirement so they will have a year to complete the required continuing education in order to remain certified.

- B. Brenda thanked the outgoing chairs, Heather Wezensky and Cindy Lamb. The committees are appreciative of their leadership and hard work. Brenda announced that the 2023/24 committees will be chaired and vice chaired by:

Certification Review Board: Chair Eileen Wirth and Vice Chair Anthony Sandoval
Education & Training: Chair Anne Sackrison and Vice Chair Sonja Horn

Hearing no other new business, Cindy adjourned the meeting at 11:25am.

Minutes respectfully submitted by Anne Sackrison