

Minutes
NAHMA Executive Council Meeting
The Fairmont Washington, Washington, DC
October 26, 2022, 4:00 – 4:30pm

The meeting was called to order by Michael Simmons, President at 4:00pm

Minutes from October 2019 meeting were approved

Financial report presented by Noel Gill – presented and approved

- Review and Approval of the FY 2023 Budget – presented and approved
- 1. **Proposed Membership Dues Increase:**
A proposed increase of \$175 per Executive Council membership category is presented (i.e., Executive Level 1-3+, Associate, and Affiliate categories). This represents increase of 5.8 percent in Executive Level member dues.

A proposed increase of \$5 is presented for NAHMA Subscriber dues. This represents an increase of 4.4 percent for this dues category.
- 2. **Proposed Certification Fees Increase:** An increase of \$5 per certification program renewal fee is proposed. This represents an increase of 4.5 percent or less per certification renewal fee (percentage depends on the renewal amount).
- 3. **Strategic Planning – Expense:** NAHMA will hold its next Board-level strategic planning workshop in the first quarter of 2023. Preparatory work will be done in the second half of 2022. It is projected that NAHMA will not hire an outside facilitator to assist with the strategic planning process. The NAHMA Board will have the option to convene for an in-person strategic planning workshop as part of the March 2023 NAHMA meeting, or to meet virtually for the strategic planning workshop at an alternate time.

Election for NAHMA 2023-2024 Officers and Board of Directors – Ballot presented to membership and approved as proposed.

Proposed Bylaw changes – presented and approved

- The proposed revision is as follows:
 - Rename NAHMA’s President to Chair of the Board
 - Rename NAHMA’s President-Elect to Chair-Elect of the Board
 - Rename NAHMA’s Vice President to Vice Chair of the Board
 - Rename NAHMA’s Executive Director to CEO (Chief Executive Officer)
 - Clarify any existing reference to committee chairs and vice chairs in the Bylaws by ensuring the word Committee is used in conjunction with these versions of chair and vice chair

Presentation of Emeritus Membership Recognition

- Wayne Fox, Past President – not present
- Jim McGrath, Past President - Karen McGrath-Dunn accepted award on Jim's behalf

Staff Length of Service Recognition

- Rajni Agarwal, 25 years – Kris Cook presented
- Kris Cook, 20 years – Michael Simmons presented

No new or old business. Meeting Adjourned 4:30pm

Minutes submitted by Melissa Fish-Crane, Acting Secretary