

Disaster Notice

TO: All Owners and Management Agents of FHA/HUD Insured or HUD Assisted Multifamily Properties

SUBJECT: Reminder of Procedures in the Event of Resident Displacement and/or Property Damage

The recent flooding in the Midwest and tropical storms affecting several states are good reminders for owners and agents of the importance of preparedness for emergencies and natural disasters. HUD wants to remind you of the procedures and tools available for owners and residents impacted by disasters, in whatever form including floods, tornados, hurricanes, volcanic eruptions, mudslides, or pandemics. This information will make preparation and post-recovery efforts go more smoothly if an event occurs that impacts your residents and/or your property.

A [website](#) has been established with information and guidance in the event of a storm or disaster.

On that page you will also find a link to HUD's COVID-19 response web page. If you have not already visited that page, you are encouraged to do so. You will find it full of useful information.

For your convenience, Chapter 38: Multifamily Emergency/Disaster Guidance, from HUD Handbook 4350.1 is attached to this communication. HUD encourages you to review this material before an event occurs and review or update the property Emergency Response Plan. If you don't have one, now is a good time to develop an Emergency Response Plan.

Following an event that impacts residents and/or properties, HUD has reporting obligations based on information staff obtains from Owners and Management Agents of HUD insured and/or assisted properties. Owners and Management Agents are obligated to immediately report physical damage to a property's interior or exterior that has resulted from a fire, flood, wind, severe cold, or other natural disaster or weather event. It is most convenient for all parties if Owners and Agents

proactively report to HUD. Owners are encouraged to complete and forward damage assessments to HUD.

Please use the forms as follows:

- For a FEMA Declared Emergency or Disaster: Preliminary Disaster Assessment (Appendix A-3 of Chapter 38 of Handbook 4350.1.)
- For an Event not declared by FEMA: Basic Damage Assessment