Re-Test Application Form

Please complete the following information and return with check or money order to the address above. If you are using a credit card, you may fax the form. To avoid delays in the processing of your application, please fill out completely. **The re-test form process takes 5 days to complete prior to receiving the exam voucher.**

**I am applying to re-take the following examination:** (Check One)
Certified Professional of Occupancy (CPO) $60.00 □
Blended Compliance Designation (BCD) $60.00 □
Fair Housing/§ 504 Compliance (FHC) $60.00 □
Specialist in Housing Credit Management (SHCM) Online Exam $85.00 □

***Note: Re-test fee covers the cost of exam and voucher number

**Personal Information:**
Name: __________________________________________ Phone: _____________________________
Company: _______________________________________________________________________
Business Address: __________________________________________________________________
Fax: ____________________________________________ Email: ___________________________

Please check one of the following
This is my first re-test □
Date of original exam: _______________________ Date of re-test exam: _______________________
This is my second re-test □
**Date of 1st retest exam** _______________________ Date of re-test exam: _______________________

**Billing Information:**
Check or money order enclosed in the amount of $ _____ Check # _________
Credit card payment: Visa □ MasterCard □ AMEX □
Card number: __________________________________ Exp.Date: ___________________________
Signature: __________________________________ Date: _________________________________

**Proctor Information (Required for SHCM exam only):**
Name of Proctor: ____________________________ Proctor’s Phone: _______________________
Proctor’s Address: __________________________ Email: ___________________________