

Meeting Minutes
Specialist in Housing Credit Management
Special Advisory and Technical Advisory Committees
via Conference Call/In person – June 20, 2014 @ 11:15am

Members participating: Gwen Volk, Vice Chair; Johrita Solari, Gianna Solari, Anita Moseman, Laurie Long.

Staff participating: Kris Cook, Brenda Moser, Natasha Patterson; NAHMA Shana Treger; NAA EI

The meeting was called to order at 11:25pm. Gwen Volk, Vice Chair, welcomed all in attendance and introductions were made on the call.

The minutes from the November 2013 meeting of the SHCM Special Advisory and Technical Advisory Committees were approved.

Program Data:

NAHMA reported on the SHCM statistics as of 06/01/2014

- 596 grandfathered in since beginning of program (6 since April meeting).
- 1344 total applications have been submitted (42 since April meeting).
- 1940 total SHCM certifications have been awarded (48 since April meeting).
- 1082 total active SHCM certifications (48 since April meeting).
- 51 total candidacy applications (13 since April meeting).
- 2707 total exams have been offered (58 since April meeting).
 - 1918 have passed (37 since April meeting)
 - 784 have failed (21 since April meeting).
 - 71 % total pass rate (70% @ April meeting).
- 156 total exam events have taken place (6 since November meeting).
- States with the most SHCMs are Massachusetts (254), California (238), Ohio (161), Montana (120)

Financials:

Kris Cook gave the financial report for the SHCM program since April, which reflected 2013 renewal and exam revenue. The program continues to show growth.

Review of Business Plan Activities:

NAAEI Update on SHCM Program Activities: no report was given as no reps were on the call. NAHMA gave a brief report on some of the activities that they know NAA is doing to support the program-

- Hosting the SHCM Blended Learning in September
- Creating a flyer to promote the BL
- Gave space at the NAA tradeshow for the SHCM booth
- Will be hosting the CEU webinar in the fall of 2014

NAHMA Update on SHCM Program Activities:

- NAHMA continues to promote SHCM designation in all course materials sent to the AHMA's.
- NAHMA is promoting the SHCM designation as a part of the NCSHA summer conference
- NAHMA has sent in new SHCM profiles for NAHP update.
- NAHMA is working with the SHCM Technical Committee to write new exam items.
- NAHMA is working with the SHCM Technical Committee to update the SHCM Study guide
- NAHMA is planning an in-person SHCM Technical meeting as a part of the NAHMA fall meeting in October
- NAHMA will have the SHCM booth at the NCSHA tradeshow in Chicago, IL shortly after the NAHMA conference.
- NAHMA continues to process SHCM applications
- NAHMA prepares all SHCM exam event materials and ships them accordingly
- NAHMA grades all SHCM exams
- NAHMA fields 100% of SHCM inquires, about CEU's, renewals, applications, etc.

Leading Age Update on SHCM Program Activities:

No rep from Leading age was on the call.

Old business:

Training Sessions held for online exam.

Next Meeting:

TBD

Meeting adjourned 12:15pm

Respectfully submitted,
NAHMA staff