# THE NAHMA EDUCATIONAL FOUNDATION

## 2009 SCHOLARSHIP APPLICATION FORM AND INFORMATION



Dear Students, Parents, and Friends of the NAHMA Educational Foundation:

All high school seniors, high school graduates, and adults holding a high school diploma or GED living at a Affordable Housing Management Association (AHMA) member "affiliated property" are invited by the Board of Directors of the National Affordable Housing Management Association (NAHMA) Educational Foundation to apply for scholarship grants for higher education to be awarded in 2009.

The NAHMA Educational Foundation issues this invitation to distinguished residents who are pursuing some type of higher education in college, university, community college, trade/ professional school or institute. The Foundation is a privately funded, non-profit organization that was created in 1994, and awarded its first scholarships in 2007, to further charitable and educational opportunities on behalf of residents living at an AHMA member "affiliated property." This is one of a very few foundations of this type in the nation.

We encourage the financial support of corporations, companies, families, private trusts, and individuals wishing to join us in this effort to honor and assist those who are the future of their respective NAHMA communities.

Please contact Dr. Bruce W. Johnson of the Foundation at 215-262-4230 or <u>bwjec@comcast.net</u> if you have any questions concerning any phase of the Foundation's work to help students living in the AHMA sites.

Sincerely yours,

Drayne n. For

Wayne Fox, Chairperson The NAHMA Educational Foundation

# SCHOLARSHIP INFORMATION FOR APPLICANTS AND PARENTS

## **ELIGIBILITY**

The following individuals are eligible for NAHMA Educational Foundation grants provided they meet the additional criteria outlined in this document:

- High school seniors or individuals holding a GED that are planning to begin post-secondary studies in the 2009/2010 school year.
- High school graduates currently enrolled in college, university, community college, or trade/ professional schools.
- Adults holding a high school diploma or GED pursuing additional educational opportunities.

All high school seniors who plan to begin post-secondary studies at colleges, universities, community colleges, or trade/professional schools are eligible for these grants provided he/she resides at an AHMA member "affiliated property."

#### High school graduates (including those holding a GED)

residing at AHMA sites who are currently enrolled in college, university, community college, or trade/ professional school and plan to return to postsecondary studies for the 2009/2010 school year, are also eligible, and may apply for a NAHMA educational grant. Matriculated boarding students may apply provided his/her primary residence is with a parent/guardian (listed as



part of the household on the tenant certification form) residing at an AHMA member "affiliated property."

The applicant/family must be in good standing with the rules and regulations of Department of Housing and Urban Development, applicant's respective state AHMA, and the specific AHMA member "affiliated property" lease requirements where they reside. EMPLOYEES AND/OR THEIR RELATIVES OF THE DEPARTMENT OF HOUS-ING AND URBAN DEVELOPMENT, RESPECTIVE STATE AHMA, AND NAHMA MEMBER PROPERTIES AND MANAGEMENT COMPANIES ARE NOT ELIGIBLE FOR CONSIDERATION FOR THESE GRANTS.

#### **SELECTION CRITERIA**

The selection criteria used to select grant recipients includes academic performance, character, and/or potential in a chosen field of study. Each of these three criteria carries equal weight in determining who will receive grants. Academic performance is determined by evaluating high school and/or college grade transcripts released to the Foundation by the student.

ALL HIGH SCHOOL SENIORS APPLYING MUST POS-SESS A MINIMUM OF A 2.5 GRADE POINT AVERAGE (GPA) ON A 4.0 SCALE OR ITS EQUIVALENT. ALL MATRICULATED COLLEGE STUDENTS APPLYING MUST POSSESS A MINIMUM OF A 2.3 GPA ON A 4.0 SCALE OR ITS EQUIVALENT. College students applying for grants who have attained sufficient credits at their institution of higher learning to be considered as a junior, must provide documentation of a declared major. The Foundation values student efforts in working toward a degree.

Character and proficiency in a chosen field of study will be evaluated through examination of an essay of 400 words, written by the student. As an alternative to the essay, musical and/or dramatic presentations may be provided on videotape or DVD. These presentations may not exceed five (5) minutes. Submission of a portfolio of artistic work, and/or composition, is also a suitable alternative to the essay. Two personal character references provided by the applicant will also be evaluated.

## **DETERMINATION OF FINANCIAL NEED**

Since the parent/guardian or student residing at a NAHMA member "affiliated property" must provide a yearly updated financial statement demonstrating their eligibility for continued residency at a NAHMA site, this form will be utilized to determine financial need.

## **DESCRIPTION OF AWARDS**

Each award will represent a scholarship grant provided to the selected students. These grants should not be mistaken in any way for student loans. While a high school student may apply for consideration for a grant prior to being accepted at a college, university, community college, or trade/professional school, they must provide documentation in the form of an admissions acceptance letter to the Foundation before the grant will be finalized. The exact number of awards and the total amount of money to be awarded in 2009, will be determined during the selection process. The NAHMA Educational Foundation anticipates minimum individual awards to begin at \$1000.00 for the 2009/2010 school year.

## **PAYMENT OF GRANTS**

All grants are made payable to the post-secondary

institution the recipient will attend during the 2009/2010 school year. As was previously mentioned, the student must provide the Foundation a copy of an admissions acceptance letter from an accredited school. It is the intent of the Foundation that the full amount of these grants be applied to the recipient's school expenses (tuition, standard student fees, on-campus room and board or school approved off-campus room and board, books, and other required student materials). We strongly suggest that the recipients contact the Foundation before accepting a scholarship from the Foundation, if there is any doubt about the continuance of other financial aid, especially need-based scholarships.

#### **APPLICATION PROCEDURES**

There are five (5) essential parts of this application, and all must be received in order for the NAHMA Educational Foundation to consider an application.

The deadline for complete applications is May 18, 2009. please mail all relevant application information to: Dr. Bruce W. Johnson, NAHMA Educational Foundation, PO Box 740, Washington Crossing, PA 18977.

- 1. The completed application form that contains basic information about the applicant, as well as, the applicant and parent/guardian statement with signature must be provided.
- 2. An official grade transcript that shows the courses the applicant has taken and the grades awarded through the fall semester of the 2008/2009 school year must be submitted. Any applicant who is a first year college student at the time of application must provide both a current college transcript and their high school grade transcript. These transcripts will allow us to evaluate academic performance. College students should request their transcripts no later than April 9, 2009, in order that they arrive by the deadline.
- Two completed reference forms must be submit-3. ted. These references should come from people who have first-hand knowledge of the applicant's functioning as a student on a regular basis. The Foundation assumes that recommendations from teachers, guidance counselors, principals, deans, and other school administrators are better indicators of a student's future performance in school than personal recommendations. AS A RESULT, RECOMMENDATIONS SHOULD COME FROM THE AFOREMENTIONED TYPE INIDIVIUALS. References from employers and clergy people would also be acceptable. REF-ERENCES FROM RELATIVES WILL NOT BE ACCEPTED.
- 4. The selection committee wants to get to know you on a personal level and gain insight into your character and chosen field of endeavor. In an

essay of approximately 400 words, typed or neatly printed in your best style, identify and describe what you feel are your most positive personal qualities. Also, inform the selection committee of your chosen field of endeavor. Please list co-curricular activities (civic, educational, family responsibilities, job experiences, religious, social, and/or sports) which reflect your interest in the field you have chosen to pursue through your post-secondary studies. We encourage you to elaborate on the length of time of your involvement and describe any projects that reflect your interest in your chosen field of study.

Creative alternatives to this essay are also acceptable. Musical and/or dramatic presentations may be provided. This presentation should be five (5) minutes or less in length, submitted on videotape or DVD. Submission of a portfolio of artistic work, not to exceed 25 pieces, is also a



suitable alternative to this essay.

The Foundation will require a form certifying an applicant's good standing in residency from their site management company. The form is selfexplanatory and will

require the signature of the resident's property manager of the AHMA Member "Affiliated Property" Site Management Company. This statement will ensure that the resident applicant is in good financial standing and not in violation of any lease requirements where they reside. It should also be noted that the NAHMA Educational Foundation will make a follow-up contact with the recipient's property manager prior to the actual payment of any grant money in order to ensure that the recipient/resident has maintained their good standing status.

## **NOTIFICATION PROCEDURE**

The selection committee will meet during the month of June. All applicants will be notified of the outcome of their application by June 30, 2009.

# IMPORTANT DATES AND DEADLINES

Application forms available to all AHMA member sites at www.nahma.org (click on the Educational Foundation icon).
Suggested deadline for college students to request grade transcripts from their registrars in order to assure that this part of the application will be received by the Foundation prior to May 18, 2009. The official grade transcript must show the courses the applicant has taken and the grades awarded through the fall semester of the 2008/2009 school year.
FINAL DEADLINE for all parts of the application for a 2009 NAHMA Educational Foundation grant. Mail the application form, references, essay, grade transcript(s), and residency in good standing form to Dr. Bruce W. Johnson, NAHMA Educational Foundation, PO Box 740, Washington Crossing, PA 18977.
All applicants notified.
Acceptance forms must be returned by this date if the grant recipient wishes to accept the offer of a scholarship. Grants not accepted by this date will be awarded to other applicants.
Scholarship checks, made payable to post-secondary institutions, will be sent directly to the post-secondary institution on behalf of the scholarship recipient to help pay for the student's 2009/2010 school year costs.

# NAHMA Educational Foundation Board of Director Officers

Chairperson Vice Chairperson Secretary Wayne Fox Scott Reithel Mark Livanec

NAHMA

EDUCATIONAL FOUNDATION

# NAHMA Educational Foundation Scholarship Committee Members

David Durik Wayne Fox Bruce W. Johnson, Ed. D. Dan Murray J. Kenneth Pagano Johrita Solari Eric Strong Joe Thomas



# The NAHMA Educational Foundation

PO Box 740 – Washington Crossing, PA 18977 Phone 215-262-4230

# NAHMA EDUCATIONAL FOUNDATION 2009/2010 APPLICATION FORM

#### THE FOLLOWING SPECIFIC INFORMATION MUST BE PROVIDED TO COMPLETE THE APPLICATION.

The selection committee wants to get to know you on a personal level and gain insight into your character and chosen field. In an essay of approximately 400 words, typed or neatly printed in your best style, identify and describe what you feel are your most positive qualities. Also, provide information about your chosen field of endeavor. Please list cocurricular activities (civic, educational, job experiences, religious, social, sports, and/or family responsibilities) which reflect your interest in the field you have chosen to pursue through your post-secondary studies. We encourage you to elaborate on the length of time of your involvement and describe any projects that reflect your interest in this chosen field of study. PLEASE SUBMIT ON WHITE PAPER ONLY.

Creative alternatives to this essay are also available. Musical and/or dramatic presentations may be provided. This presentation should be five minutes of less in length, submitted on videotape or DVD. Submission of a portfolio of artistic work, not to exceed twenty-five (25) pieces, is also a suitable alternative to this essay.

Utilize the reference forms to secure references from two (2) individuals. These references should come from people who have first-hand knowledge of your functioning as a student on a regular basis. The Foundation assumes that recommendations from teachers, guidance counselors, principals, deans, and other school administrators are better indicators of a student's future performance in school than personal recommendations. AS A RESULT, RECOMMENDATIONS SHOULD COME FROM THE AFOREMENTIONED TYPE INDIVIDUALS. References from employers and clergy people would also be acceptable. REFERENCES FROM RELATIVES WILL NOT BE ACCEPTED.

#### (PLEASE PRINT THE FOLLOWING INFORMATION)

Name of Applicant			
	First	MI	Last
Applicant's Social Security Numbe	r (SSN) X / X	/X/-X/X//_/_/(la	st 4 digits only)
Date of Birth / /	Female	_ Male Home Telephon	ne Number ( )
Name of Housing Site where you re	side		
Address (Street and Apartment Nu	mber)		
City		State	Zip Code
Post-secondary Institution of Attend	lance		
School Student Identification (ID) N	umber		
Class Status at Post Secondary Ins	titution:	College FreshmanC College JuniorC	
Indicate declared major (College Ju	iniors or Seni	ors)	
	ard scores for		_ACT Entering college freshmen AT or ACT score. Failure to provide will
Degrees Held, not including high sc	hool		
List all scholarships, work study gra ised for the 2009/2010 school year:		-	ncial aid the applicant has been prom-
Head of Household			

# APPLICANT – PARENT/GUARDIAN RELEASE STATEMENT

I have read the instruction information and this application form and wish to apply for a NAHMA Educational Foundation Scholarship. The Foundation will require the applicant – parent/guardian consent on this form if the application is to be considered for an award. Further, I agree to comply with all procedures outlined in the application information and I release my academic records to the NAHMA Educational Foundation.

## PERMISSION TO RELEASE FINANCIAL STATEMENT

I hereby release all necessary financial information on file in the management site office where I reside to the NAHMA Educational Foundation for the purpose of determining financial need.

## PERMISSION TO PUBLICIZE NAME AND PHOTGRAPH

If I am awarded a scholarship, I give my permission to use my name and/or photograph in publicity releases related to the NAHMA Educational Foundation.

# PERMISSION TO CONTACT SCHOOL OF ATTENDANCE

I hereby authorize the NAHMA Educational Foundation, through its designee, to contact my school of attendance for the purposes of arranging payments; recouping unused funds; establishing special arrangements, such as, creating a line of credit in the book store; and other necessary functions related to the scholarship award.

Applicant's Signature

Date

Parent/Guardian's Signature (only required if applicant is under 18 years of age) Date

# NAHMA EDUCATIONAL FOUNDATION PERSONAL CHARACTER REFERENCE FORM SCHOLARSHIP APPLICATION

 Name of Applicant

 Address of Applicant

 Name of person providing referral

 Address of person providing referral

 Address of person providing referral

 Attrention

 Attrention

<tr

Dependability	х	х	х
Honesty	х	x	х
Perseverance	х	x	х
Conscientiousness	х	x	х
Ability to work with others	х	x	х
Leadership	х	x	х

I attest that the aforementioned reference is true and accurate to the best of my knowledge. I am not a blood relative of the applicant.

Reference Provider's Signature

Date

Please return this form to the applicant for submission prior to May 18, 2009, or mail directly to: Dr. Bruce W. Johnson, NAHMA Educational Foundation, PO Box 740, Washington Crossing, PA 18977 PLEASE PROVIDE A BRIEF NARRATIVE of your thoughts regarding the applicant's personal character. Be sure to mention how you came to know the applicant and how long you have been acquainted with the individual. Other information helpful to the Selection Committee would include your perception of the applicant as a student, your belief in the applicant's ability to successfully pursue a college degree, and any unique characteristics the individual may possess. THE FOUNDATION WOULD AP-PRECIATE AND PREFER TYPEWRITTEN COMMENTS.

# NAHMA EDUCATIONAL FOUNDATION PERSONAL CHARACTER REFERENCE FORM SCHOLARSHIP APPLICATION

Name of Applicant Address of Applicant Name of person providing referral Address of person providing referral ATTENTION: All references must be current and written no earlier than February 1, 2009. Any reference that has been submitted to the NAHMA Foundation in previous years will not be accepted. Telephone number of person providing referral ( \_\_\_\_\_) \_\_\_) \_\_\_\_ - \_\_\_ - \_\_\_\_ Relationship of person providing the referral on behalf of the applicant (Example: teacher, guidance counselor, employer, professor, . . .) Circle the most appropriate response for the applicant you are referring. Please consider each item independently from the others listed. Poor Good Outstanding Dependability Х Х Х Honesty Х Х Х Perseverance Х Х Х Conscientiousness Х Х Х Ability to work with others Х Х Х Leadership Х Х Х

I attest that the aforementioned reference is true and accurate to the best of my knowledge. I am not a blood relative of the applicant.

Reference Provider's Signature

Date

Please return this form to the applicant for submission prior to May 18, 2009, or mail directly to: Dr. Bruce W. Johnson, NAHMA Educational Foundation, PO Box 740, Washington Crossing, PA 18977 PLEASE PROVIDE A BRIEF NARRATIVE of your thoughts regarding the applicant's personal character. Be sure to mention how you came to know the applicant and how long you have been acquainted with the individual. Other information helpful to the Selection Committee would include your perception of the applicant as a student, your belief in the applicant's ability to successfully pursue a college degree, and any unique characteristics the individual may possess. THE FOUNDATION WOULD AP-PRECIATE AND PREFER TYPEWRITTEN COMMENTS.

# CERTIFICATION OF RESIDENCY IN GOOD STANDING

This form is to be utilized to certify an applicant's good standing in residency with their Site Management Company. This document requires the signature of the resident's property manager of the AHMA Member "Affiliated Property" Site Management Company. This is an essential portion of the application and no applications will be considered without receipt of this completed form to companion the rest of the application. This statement will ensure that the resident applicant is in good standing and not in violation of any lease requirement where they reside.

Name of Applicant								
	First	MI		Last				
Date of Birth/	/							
Name of Housing Site where applicant resides								
Applicant's Address (Street and Apartment Number)								
City		State		Zip Code				
Applicant's Home Telep	ohone Number (	)						
Female Male _								
Head of Household								
Social Security Numbe	r for Head of Housel	hold X / X / X / - >	<td> (last 4 digits only)</td>	(last 4 digits only)				
The following signature will attest to the authenticity of this applicant's "residency in good standing."								
NAHMA Member "Affiliated	Property" Site <b>Manager</b>	nent Company Nam	e					
NAHMA Member "Affiliated	Property" Site Address							
Name of Authorizing Proper	ty Manager (please print	t)						
Telephone Number of Prope	erty Manager							

Signature of Property Manager

It should be noted that the NAHMA Educational Foundation will make contact with the managing company official prior to the actual payment of any grant money in order to ensure that the recipient has maintained their status in good standing.

Prior to May 18, 2009, please return this form directly to: Dr. Bruce W. Johnson, NAHMA Educational Foundation, PO Box 740, Washington Crossing, PA 18977