

NAHMA Education and Training Committee

Sunday October 25, 2015

10:30-11:15 a.m.

Washington, D C

Committee Chair: Doreen Donovan
Committee Vice Chair: Pamela Monroe
Staff Liaison: Brenda Moser
Natasha Patterson

1. Welcome

Doreen Donovan, Chair, called the meeting to order and welcomed all committee members and guests at 10:33 a.m.

A sign in sheet was circulated for all to sign

2. The minutes of the June, 2015 minutes were approved

3. The following course credential and certifications updates were presented and distributed by Natasha Patterson:

- CPO course update that included 4 CPO courses held plus two recently held courses without details yet and 3 upcoming course
- FHC course update included the results of 4 recently held courses and two upcoming courses.
- SHCM update has not been made available
- Green Property Management Certification (CGPM) update 27 applications received this year; 187 renewals; there are 5 new applications
- Maintenance Technician/Supervisor Credential update not available
- ACPO 6 recent courses held with the most recent pending results from AHMA NCH

4. Old Business included discussion on the following:

- Merging the CRB and Education and Training Committees
The committee voted to merge the meetings into one but will not combine the committee work
This will avoid duplication of topics reviewed
Going forward, an Excel spreadsheet will offer all detailed data
- The AHMA representatives asked for updated contact detail when NAHMA receives "renewal" information
- FHC Update- Larry Sisson represented the task- force and stated they have reviewed every chapter of the course and will add VAWA, desperate impact, sexual orientation, LEP and reasonable modification to the subject matter. The updated material will be sent to the task force and trainers for their review and then for distribution. The task

force was also asked to add a section for “emotional animals vs. service animals; harassment.

When asked if the course will be available as a refresher course for those interested, the task force representative stated that the task force was not charged with this.

- Green Property Management credential Subcommittee report was made by Doreen Donovan

The committee has reviewed comments from Joe McNealy, representing HUD’s Better Building initiative. Eileen Mason will join the sub-committee representing the Boston chapter of NAA. The Boston chapter believes the designation will gain traction due to the many alternatives available now such as online courses offered by utility companies.

5. New Business

- Effective 1.1.16 the online testing will be offered. After 3.31.16, paper exams will no longer be available. NAHMA has entered into an agreement with Test Track for future on line testing.

Gwen Volk asked for screen shots to prepare students for what to expect.

NAHMA will coordinate with the AHMA Ads

Orientation will be needed for instructors and proctors

Clarification for proctors was requested

- ACPO course name – a vote was successfully passed to change the name of Advanced Issues in HUD Occupancy to “Advanced Issues in HUD Occupancy and Introduction to Managing Mixed Finance Properties”

6. There being no further business, the meeting was adjourned

Respectfully Submitted,
Pamela W Monroe, Vice Chair