

**NAHMA Affiliates Committee Minutes**  
**Fairmont Hotel, Washington, DC**  
**March 4, 2018**  
**3:15 - 3:45 PM**

**Committee Chair:** Dave Layfield  
**Committee Vice Chair:** Janel Ganim  
**Staff Liaison:** Brenda Moser/ Jennifer Jones

Dave Layfield, Committee Chair, called the meeting to order at 3:20 PM on Sunday, March 4 2018, welcomed attendees and had first time attendees and new members introduce themselves.

## **Minutes**

The October 22, 2017 meeting minutes were approved without changes.

## **Affordable 100 Task Force Update**

Rue Fox, Affordable 100 Chair, announced that we have only received 84 responses so far, which is down from this time last year. A final survey reminder was sent on February 28th. Rue will be contacting task force members next week asking them to make calls to and/or send estimates for companies who have not responded. All estimates need to be submitted by March 21st as the final numbers are due to NAHMA by March 26th.

## **Old Business**

### **March 2018 Breakfast Panel**

The Affiliate Breakfast topic for this meeting is "Applicant Intake: Qualifying Applicants to Avoid Fraud." Three affiliate member representatives will speak on the breakfast panel - Jamie Borodin from National Tenant Network, Heather Staggs from S.T.A.R Momentum Compliance, and Dori Garmeister from Hessel Aluise and Neun, P.C.

Additionally, a four time NAHMA scholarship recipient, Derek Litvak, will be recognized and give a brief speech at the Affiliate Breakfast. Afterwards, the Affiliates will promote the Educational Foundation's grassroots fundraising effort to raise \$2,500 to fund one scholarship during the Winter Meeting.

### **NAHMA Educational Foundation October 2018 Event**

Megan Davidson, Event Chair, reported that the Foundation is still looking for a venue for this event. They need sponsors to help cover costs. During the event, we will have our annual poster auction as well as other auction items available. Donations are tax deductible, and anyone who wants to donate an item should contact Megan.

### **Affiliate Credential Update**

Mike Coco, Task Force Chair, presented a project outline to the Committee for the proposed Certified Affordable Housing Supplier credential. Next steps are to hold a call in April to review existing curriculum and pending questions. Anyone who wishes to join the task force should contact Mike or Brenda Moser.

## **NAHMA Strategic Plan/NAHMA App Task Force Update**

Lisa Tunick, our Affiliate Board Member and Task Force Chair, reported that the proposed app would serve as the “eyes and ears” of NAHMA and could be used as a way to report and collect information. Additional suggestions included “ask the expert” to get preliminary advice or a “directory or members and services.” The task force will be sending a survey to NAHMA members to get feedback on what they would like to see in the app.

## **New Business**

### **October 2018 Affiliates Breakfast Panel**

Possible topics discussed for the October 2018 breakfast included the Future of Social Security Numbers (focusing on the impact to credit and identity) and Airbnb & Subleasing Your Units. Agreement on the topic was not reached. Affiliates were asked to send their panel ideas to Brenda Moser.

The meeting was adjourned at 3:46 PM by Chair Dave Layfield.

These committee minutes are submitted by Vice Chair, Janel Ganim on March 15, 2018.