
HUDQC Study Information

Am I required to participate?

Yes, you must complete the survey. HUD's General Counsel requires participation in the HUDQC Study (OMB Clearance No. 2528-0203). The study is conducted for HUD's Office of Policy Development and Research (PD&R) and provides information to support HUD's requirement under OMB and the Improper Payment Elimination and Recovery Act (IPERA) to report estimates of improper payments. If you have specific questions, please call the HUDQC Study headquarters at the number listed at the bottom of this page.

How was this program or project site selected?

Programs and projects were selected using a randomized process that has been approved by HUD to ensure a variety of program types and project sizes for the study. If you are a large PHA or manage multiple Section 8 projects, you are more likely to be chosen and may have multiple projects selected in this study.

Why is ICF International collecting this data?

ICF International (ICF) is a nationally recognized research firm that has conducted the HUDQC Study for HUD PD&R since 2000. HUD has contracted ICF for the FY 2015 study and is responsible for data collection, including ensuring the completion of the PSI questionnaire.

Why do you refer to "projects" when you selected our HCV or Mod Rehab program?

For the study, "project" is the term we use to refer to entities we selected for the study. We sometimes select only a portion of your subsidized housing program. For HCV programs, this usually means selecting HCV participants in a specific county or city. For Public Housing or Owner-administered projects, we identify a specific AMP# or Contract# to serve as the project for the HUDQC Study.

Field Data Collection

When is field data collection scheduled?

Field data collection for this study is scheduled from December 2015 through March 2016. Our field interviewers will be contacting the staff you identified in the Project Specific Information survey that you completed to schedule a date to begin data collection.

The field interviewer will make every effort to accommodate the PHA/Project Staff's schedule. We ask that your PHA/Project staff be as flexible as possible when contacted by the field interviewer to schedule a time to collect data.

We recognize that this study places a burden on participants. We have made every attempt to design data collection procedures that minimize this burden and not greatly disrupt office activities. If at any time during data collection you are concerned about our procedures or the conduct of our field interviewer, please call the HUDQC Study headquarters at the number listed at the bottom of this page.

What will the field interviewer do while on-site?

While on-site, the field interviewer will collect tenant information needed for rent calculation. The field interviewer will collect this information by:

- 1) Abstracting data from selected tenant files and entering it into a laptop computer
- 2) Obtaining photocopies of specific documents related to tenant rent, including EIV
- 3) Conducting in-home interview with selected tenants

What will be expected of the PHA/Project Staff?

To assist the field interviewer, we ask that the PHA/Project staff do the following:

- 1) Make available paper and electronic files for selected tenants
- 2) Provide assistance in contacting tenants
- 3) Provide access to a photocopier and a fax machine (if available)
- 4) Respond to requests for additional data, both during and possibly after the on-site data collection

Will the field interviewers need access to EIV documents?

Yes, field interviewers will need access to EIV documents. Field interviewers do not need to sign the Rules of Behavior for Use of Enterprise Income Verification (EIV) Information form. In their role as a data collector, field interviewers are performing as an extension of HUD headquarters, and have rights to full access to EIV data.

Will the field interviewers make determinations related to rent calculation and errors?

ICF field interviewers will have some knowledge of HUD regulations, but their primary responsibilities are limited to data collection. Determinations of error will be made by ICF's professional staff that have worked on these types of HUD studies for several years and have detailed knowledge of HUD requirements.